

**Angela Heithaus, M.D.  
Adult ADHD**

**Appointment Cancellation Policy**

**To schedule or cancel an appointment please call 206 428 2080**

Dear Valued Patient,

If you need to cancel or reschedule your appointment we respectfully request you do so **at least 24 hours prior** to your appointment. This allows sufficient time for other patients to be scheduled to see Dr. Heithaus.

- Canceled, rescheduled or missed appointments with no notice or with less than 24 hour notice will be billed \$100.

In case that you are not able to contact us 24 hours prior to your appointment due to an emergency and would like to discuss these charges please call the office at 206.428.2080.

I acknowledge I have received a copy of Dr. Heithaus' cancellation policy and I will be billed for late cancelations or missed appointments as stated above.

Print Patient Name:

Date:

Signature

**1818 Westlake Ave N, Suite 408, Seattle, WA 98115**  
**Phone 206-428-2080 | Fax 206-350-6697 | [frontdesk@drheithaus.com](mailto:frontdesk@drheithaus.com) | [drheithaus.com](http://drheithaus.com)**